

ANNUAL PROCUREMENT PLAN FOR 2023-24

(Under Rule 8 and 9 of the Public Procurement Rules 2004)

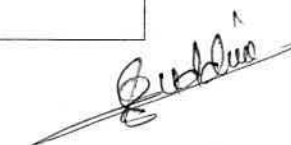
Name of the Procuring Agency: Federal Shariat Court of Pakistan, Islamabad.

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Sr.No	Name of Procurement (Description)	Estimated cost (in PKR thousand)	Procurement Method **	Tentative date of Procurement Notice Publication	Tentative date of Award of Contract	Tentative date of Completion	Remarks (if any)
Utilities							
1.	Gas Charges	2000	Direct payment	01.07.2023	-	30 th June,2024	Subject to approval of the relevant Sanctioning authority
2.	Water Charges	1200	Direct payment/ petty purchase	01.07.2023	-	30 th June,2024	
3.	Electricity charges	20000	Direct payment	01.07.2023	-	30 th June,2024	
OFFICE STATIONERY A-03901							
4.	Procurement of General Stationery items including paper, Note sheets pads, Ball Point, Pencils, Draft Pads, envelops, Erasers, Uni ball, Pointers, and other stationery items as and when requirement	1600	Open competitive bidding / Direct petty purchase	Through Annual Tender July ,2023	August, 2023	30 th June, 2024	Procurement of other items beyond competitive bidding are subject to availability of budget its utilization and approval of the competent authorities on need basis.
PRINTING CHARGES A-03902							
5.	Printing of Annual Report 19-22, File Cover, Letter Heads, PVC official employee Cards etc	1000	PCP press/ quotations	On need basis	As per terms & conditions	1 st July 2023 to 30 th June 2024	On need basis operational requirements and payment of accrued expenditure
UNIFORM & LIVERIES -A03906							
6.	Uniform etc for officials of this Court	500	Open competitive bidding, Open Quotations/ Direct petty purchase	October 2023 for winter and April,2024 for summer	As per terms & conditions	November, 2023 for winter, May 2024 for summer	Summer& winter uniform and allied items On need basis.
PURCHASE OF TONER -3955							
7.	Toner for Printer and Photocopiers machine etc.	900	Open competitive bidding / Direct petty purchase	Through Annual tender July 2023	August, 2023-	As per terms & condition 30 th June 2024	Procurement of other items beyond competitive bidding are subject to availability of budget its utilization and approval of the competent authorities on need basis

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GENERAL A03970-OTHERS							
8.	Others Miscellaneous and General items Tissue paper, Toilet Roll, Soap, Surf, Acid, Harpic, Bleach etc	3000	Open competitive bidding / Direct petty purchase	Through annual Tender July 2023	August 2023	30 th June 2024	Procurement of other items beyond competitive bidding are subject to availability of budget its utilization and approval of the competent authorities on need basis
PURCHASE OF HARDWARE -A09201							
9.	Computers, Lap tops, Printers and others Computer Accessories / Hardware	3400	Open competitive bidding / Direct petty purchase/ Quotation	On need basis	-	As per terms & conditions	Procurement of other items beyond competitive bidding are subject to availability of budget its utilization and approval of the competent authorities on need basis
PURCHASE OF SOFTWARE- A09202							
10.	Computer Software	400	Open competitive bidding / Direct petty purchase and Quotations	On need basis	-	As per terms & conditions	On need basis operational requirements
PURCHASE OF MACHINERY -A09601							
11.	Split A.C, Refrigerator, water Dispenser, Room Air Cooler , LED T.V, Iron, Microwave oven, Vacuum Cleaner, UPS/ Battery, Geyser, Fax Machine, Generator; Photocopier, Washing Machine, Juicer, Sandwich maker, Pedestal Fan, Electric/Gas Heater, Cooking Range and Grass Cutting Machine etc	1500	Open competitive bidding/ Quotation and petty purchase	On need basis	-	As per terms & conditions	Procurement of other items beyond competitive bidding are subject to availability of budget its utilization and approval of the competent authorities on need basis

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PURCHASE OF FURNITURE- A09701							
12.	Officer Chairs, Computer Chairs, Table (Assistant), Double Bed, officer Table, Chairs, Center Table, Wooden Rack, Steel Rack, Steel Almirah, Steel Cabinet, Coat Hanger, Sofa Set five Seater/ Single Seater, Mattress, Ladders, Carpets, Rugs and Curtains etc	1000	Open competitive bidding/ quotation and petty purchase	On need basis	-	As per terms & conditions	Procurement of other items beyond competitive bidding are subject to availability of budget its utilization and approval of the competent authorities on need basis
REPAIR OF MACHINERY- A13101							
13.	Repair of Photocopier, Refrigerator, water Dispenser, A.C, Heater, Fans, Microwave oven etc	600	Quotations/ Direct petty repair	On need basis	-	As per terms & conditions	On need basis operational requirements
REPAIR OF FURNITURE -A13201							
14.	Repair of Sofas Seat, Chairs and Table etc	450	Quotations/ Direct petty repair	On need basis	-	-do-	On need basis operational requirements
Transport -A09501							
15.	Honda Civic 1.8 CC, Suzuki Pick-up, Suzuki Bolan, Suzuki Cultus and Motorcycles etc or equivalent	22000	Direct Payment (Company Authorized Dealer)	On need basis	-	-do-	Subject to approval of the relevant Sanctioning authority



16.	OFFICE BUILDING –A13301						
	Civil work : Repair & maintenance of Wooden doors, Aluminum doors and windows, kitchen cabinets, paint , white wash, polish, Plumbing work etc. Electric work: Repair & maintenance of electric items , water pump, fans (Ceiling and bracket), exhaust fans, Generator , lifts etc.	2500	Tenders, quotations, petty purchase	As per requirement	As per terms and conditions/requirements	30 th June 2024	When and where required/ordered subject to approval of the competent authority
17.	RESIDENCIAL BUILDING-A13302						
	Civil work : Repair & maintenance of Wooden doors, Aluminum doors and windows, kitchen cabinets, paint , white wash, polish, plumbing work etc. Electric work: Repair & maintenance of electric items , water pump, fans (Ceiling and bracket), exhaust fans, Generator , lifts etc.	1500	Tenders, quotations, petty purchase	As per requirement	As per terms and conditions/requirements	30 th June 2024	When and where required/ordered subject to approval of the competent authority

