

## ANNUAL PROCUREMENT PLAN FOR 2022-23

(Under Rule 8 and 9 of the Public Procurement Rules 2004)

Name of the Procuring Agency: Federal Shariat Court of Pakistan, Islamabad.

1	2	3	4	5	6	7	8
Sr.No	Name of Procurement (Description)	Estimated cost (in PKR thousand )	Procurement Method **	Tentative date of Procurement Notice Publication	Tentative date of Award of Contract	Tentative date of Completion	Remarks (if any)
<b>Utilities</b>							
1.	Gas Charges	2000	Direct payment	01.07.2022	-	30 <sup>th</sup> June,2023	Subject to approval of the relevant Sanctioning authority
2.	Water Charges	900	Direct payment/ petty purchase	01.07.2022	-	30 <sup>th</sup> June,2023	
3.	Electricity charges	9000	Direct payment	01.07.2022	-	30 <sup>th</sup> June,2023	
<b>OFFICE STATIONERY A-03901</b>							
4.	Procurement of General Stationery items including paper, Note sheets pads, Ball Point, Pencils, Draft Pads, envelops, Erasers, Uni ball, Pointers, and other stationery items as and when requirement	400	Open competitive bidding / Direct petty purchase	Through Annual Tender July ,2022	August, 2022	30.07.2022	Procurement of other items beyond competitive bidding are subject to availability of budget its utilization and approval of the competent authorities on need basis.
<b>PRINTING CHARGES A-03902</b>							
5.	Printing of Annual Report 19-22, File Cover, Letter Heads, PVC official employee Cards etc	350	PCP press/ quotations	On need basis	As per terms & conditions	1 <sup>st</sup> July 2022 to 30 <sup>th</sup> June 2023	On need basis operational requirements and payment of accrued expenditure
<b>UNIFORM &amp; LIVERIES -A03906</b>							
6.	Uniform etc for officials of this Court	300	Open competitive bidding, Open Quotations/ Direct petty purchase	October 2022 for winter and April,2023 for summer	As per terms & conditions	November, 2022 for winter, May 2023 for summer	Summer& winter uniform and allied items On need basis.
<b>PURCHASE OF TONER -3955</b>							
7.	Toner for Printer and Photocopiers machine etc.	600	Open competitive bidding / Direct petty purchase	Through Annual tender July 2022	August, 2022-	As per terms & condition 30 <sup>th</sup> June 2023	Procurement of other items beyond competitive bidding are subject to availability of budget its utilization and approval of the competent authorities on need basis

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<b>GENERAL A03970-OTHERS</b>							
8.	Others Miscellaneous and General items Tissue paper, Toilet Roll, Soap, Surf, Acid, Harpic, Bleach etc	2500	Open competitive bidding / Direct petty purchase	Through annual Tender July 2022	August 2022	30 <sup>th</sup> June 2023	Procurement of other items beyond competitive bidding are subject to availability of budget its utilization and approval of the competent authorities on need basis
<b>PURCHASE OF HARDWARE -A09201</b>							
9.	Computers, Lap tops, Printers and others Computer Accessories / Hardware	1000	Open competitive bidding / Direct petty purchase/ Quotation	On need basis	-	As per terms & conditions	Procurement of other items beyond competitive bidding are subject to availability of budget its utilization and approval of the competent authorities on need basis
<b>PURCHASE OF SOFTWARE- A09202</b>							
10.	Computer Software	200	Open competitive bidding / Direct petty purchase and Quotations	On need basis	-	As per terms & conditions	On need basis operational requirements
<b>PURCHASE OF MACHINERY -A09601</b>							
11.	Split A.C, Refrigerator, water Dispenser, Room Air Cooler , LED T.V, Iron, Microwave oven, Vacuum Cleaner, UPS/ Battery, Geyser, Fax Machine, Generator, Photocopier, Washing Machine, Juicer, Sandwich maker, Pedestal Fan, Electric/Gas Heater, Cooking Range and Grass Cutting Machine etc	1500	Open competitive bidding/ Quotation and petty purchase	On need basis	-	As per terms & conditions	Procurement of other items beyond competitive bidding are subject to availability of budget its utilization and approval of the competent authorities on need basis

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Sr. No	Name of Procurement (Description)	Estimated cost (in PKR thousand )	Procurement Method **	Tentative date of Procurement Notice Publication	Tentative date of Award of Contract	Tentative date of Completion	Remarks (if any)
<b>PURCHASE OF FURNITURE- A09701</b>							
12.	Officer Chairs, Computer Chairs, Table (Assistant), Double Bed, officer Table, Chairs, Center Table, Wooden Rack, Steel Rack, Steel Almirah, Steel Cabinet, Coat Hanger, Sofa Set five Seater/ Single Seater, Mattress, Ladders, Carpets, Rugs and Curtains etc	1200	Open competitive bidding/ quotation and petty purchase	On need basis	-	As per terms & conditions	Procurement of other items beyond competitive bidding are subject to availability of budget its utilization and approval of the competent authorities on need basis
<b>REPAIR OF MACHINERY- A13101</b>							
13.	Repair of Photocopier, Refrigerator, water Dispenser, A.C, Heater, Fans, Microwave oven etc	600	Quotations/ Direct petty repair	On need basis	-	As per terms & conditions	On need basis operational requirements
<b>REPAIR OF FURNITURE -A13201</b>							
14.	Repair of Sofas Seat, Chairs and Table etc	400	Quotations/ Direct petty repair	On need basis	-	-do-	On need basis operational requirements
<b>Transport -A09501</b>							
15.	Honda Civic 1.8 CC, Suzuki Pick-up, Suzuki Bolan, Suzuki Cultus and Motorcycles etc or equivalent	9000	Direct Payment (Company Authorized Dealer)	On need basis	-	-do-	Subject to approval of the relevant Sanctioning authority
<b>OFFICE BUILDING –A13301</b>							
16.	<b>Civil work :</b> Repair & maintenance of Wooden doors, Aluminum doors and windows, kitchen cabinets, paint , white wash, polish, plumbing	1000	Tenders, quotations, petty purchase	As per requirement	As per terms and conditions/requirements	30 <sup>th</sup> June 2023	When and where required/ordered subject to approval of the competent authority

	work etc. <b>Electric work:</b> Repair & maintenance of electric items , water pump, fans (Ceiling and bracket ), exhaust fans, Generator , lifts etc.						
17.	<b>RESIDENCIAL BUILDING-A13302</b>						
	<b>Civil work :</b> Repair & maintenance of Wooden doors, Aluminum doors and windows, kitchen cabinets, paint , white wash, polish, plumbing work etc. <b>Electric work:</b> Repair & maintenance of electric items , water pump, fans (Ceiling and bracket ), exhaust fans, Generator , lifts etc.	1000	Tenders, quotations, petty purchase	As per requirement	As per terms and conditions/requirements	30 <sup>th</sup> June 2023	When and where required/ordered subject to approval of the competent authority