



# FEDERAL SHARIAT COURT OF PAKISTAN

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No.F.17 (1)/2017-Admn.FSC

Islamabad, the 9<sup>th</sup> October, 2020.

## CIRCULAR

In continuation to the instructions earlier circulated from time to time, taking precautionary measures in view of the aggravating situation of the Corona Virus countrywide and Islamabad in particular, the Hon'ble Authority has been pleased to direct that following SoPs be adopted and ensured to avoid spread of the Virus at the Principal Seat of this Court Islamabad and Bench Registries at Lahore, Karachi, Peshawar and Quetta, forthwith.

- a) Every person entering in the premises of the Court must be checked with thermo-scanner (screening process). In case of any symptoms, he/she may not be allowed to enter in the Court premises.
- b) Fumigation of the Office Building at Principal Seat and Bench Registries at Lahore, Peshawar, Karachi and Quetta be carried out regularly.
- c) Fumigation of all Judges Rest Houses at Islamabad, Lahore, Karachi, Peshawar and Quetta be carried out regularly.
- d) Alcohol pads be used for wiping books, files, office correspondences etc.
- e) Newspaper may not be used without proper spray and keeping them in open sun shine for one hour before distribution in the Offices.
- f) The Canteen Staff shall maintain SoPs strictly.
- g) A.Cs in the Court rooms and Offices must be switched off and doors as well as necessary windows may be opened for fresh air/cross ventilation to maintain room temperature for the time being.
- h) Regular sterilization of equipment(s)/stationary items including books in the Court Rooms and Offices be carried out by the respective staff.
- i) Everyone shall wear mask.
- j) Use of gloves wherever required.
- k) All Officers/Officials shall avoid shaking hands.
- l) Frequent washing of hands with soap/hand wash liquid atleast for 20 seconds.
- m) Avoid close contact.
- n) No get together in Office and at Home.
- o) Minimum of 01 to 02 meter safe space/distance to be maintained between two individuals.
- p) Use hand sanitizers frequently.
- q) While sneezing/coughing use tissue papers and cover your mouth with your bent elbow as well.
- r) Observe the same precautions while in Office, in travel and at your home.
- s) The SoPS contained in Workplace Control and Prevention Protocols dated 13<sup>th</sup> March, 2020 issued by the Supreme Court of Pakistan (copy attached) may also be implemented in letter and spirit

2. The above instructions shall come into force immediately and shall remain effective until further orders or situation of pandemic of Corona Virus comes on normalcy, whichever is earlier.

  
(Muhammad Ilyas)  
Assistant Registrar (Admn)  
**FOR REGISTRAR**

All Officers/Officials at Principal Seat Islamabad and Bench Registries at Lahore, Peshawar, Karachi and Quetta.

### Copy to:

- The Secretary to Hon'ble Chief Justice.
- The P.S to Hon'ble Judges.
- The Staff Officer to learned Registrar.
- The Crisis Management Committee.
- The Computer Programmer with direction to upload on website.